

## Max Skinner

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**From:** Bookings Midsussex <bookings.midsussex@glendale-services.co.uk>  
**Sent:** 10 September 2024 13:01  
**To:** parksopenspaces  
**Subject:** Re: FW: event management plan

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Thanks Jax

This is one for WSCC and Sussex Police. Might be best, though, to drop Janet a line just to confirm

Kind regards

Nigel

On Thu, 5 Sept 2024 at 10:16, parksopenspaces <[parksopenspaces@midsussex.gov.uk](mailto:parksopenspaces@midsussex.gov.uk)> wrote:

Hi Nigel,

We haven' had any enquiry through on this one, do we need to contact direct or was this a WSCC due to the volume?

Thanks in advance,

Kind regards,

Jax

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**From:** Bookings Midsussex <[bookings.midsussex@glendale-services.co.uk](mailto:bookings.midsussex@glendale-services.co.uk)>  
**Sent:** Thursday, August 29, 2024 8:48 AM  
**To:** Janet Laveau [REDACTED]  
**Subject:** Re: event management plan

Thanks Janet and good to catch up with you again

I regret in my new role I no longer manage Road Closures nor Events outside MSDC property

However, I will contact relevant parties at MSDC (Road Closures & SAG) to endorse the importance of this event, volume of attendance, traffic management, road closure impact on neighbouring sports clubs and residents and Emergency Services and Councillor liaison regarding public nuisance and demonstrations

My best wishes for the event

Kind regards

Nigel

On Wed, 28 Aug 2024 at 16:30, Janet Laveau [REDACTED] wrote:

Dear Nigel,

I hope this finds you well. I have prepared the Event Management Plan for our annual International Association of Scientologists (IAS) Event. I however sent it to your old email address. I called MSDC and they directed me to send this address.

We do not yet have final confirmation of the date, however we are preparing for the 1st week-end of October or potentially the 2nd week-end. I have attached the Management Plan.

A point I wanted to ask for your input on is with regards to temporary signage to direct traffic to appropriate parking.

Please let me know if you have any questions or comments.

Sincerely,

Janet

**Janet Kenyon Laveau**

Trustee and Director of External Affairs

Church of Scientology Religious Education College Inc

Saint Hill Manor

[East Grinstead, W Sussex, RH19 4JY](#)

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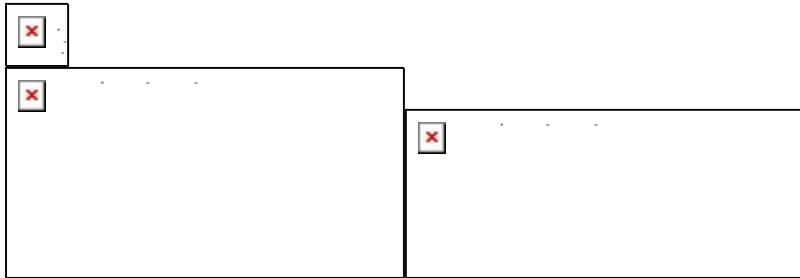
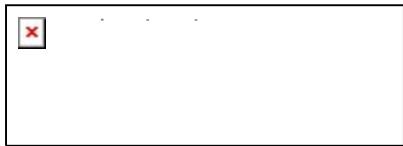
Kind regards

**Mid Sussex Glendale Bookings Desk**

**Glendale Services Outdoor Leisure**

[bookings.midsussex@glendale-services.co.uk](mailto:bookings.midsussex@glendale-services.co.uk)

**07511 026023**



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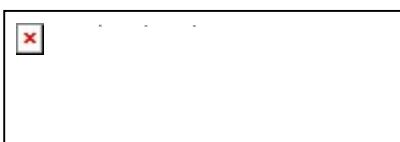
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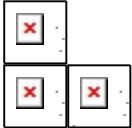
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Kind regards

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**Glendale Services Outdoor Leisure**  
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