

**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** Licence to Plant on the Highway - Saint Hill Road, East Grinstead - 503796  
**Date:** 07 May 2025 13:28:00  
**Attachments:** [image001.jpg](#)

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Good afternoon, J [REDACTED]

Thank you for your time this morning.

As discussed in our meeting, you have agreed to remove the existing fir trees, fencing, and wooden sleepers in the coming weeks. In the meantime, you will be applying for a Planting Licence and outlining your plans in this application, which will go directly to our Tree Team. Please complete the application here: [Planting licence - West Sussex County Council](#). Please may I ask you to pay particular attention to the Licence to Plant Guidance Notes.

To confirm, our Arboriculturist has recommended planting a mix of the following UK native hedgerow species for a dense, wildlife-friendly hedge:

- Hawthorn (*Crataegus monogyna*)
- Blackthorn (*Prunus spinosa*)
- Hazel (*Corylus avellana*)
- Field Maple (*Acer campestre*)
- Crab Apple (*Malus sylvestris*)
- Dogwood (*Cornus sanguinea*)
- Dog Rose (*Rosa canina*)

Evergreen options could include:

- Yew (*Taxus baccata*)
- Holly (*Ilex aquifolium*)
- Wild Privet (*Ligustrum vulgare*)
- Spindle (*Euonymus europaeus*)

For your information, a deciduous hedge should be planted in mid-autumn to late winter, and an evergreen hedge in autumn. However, as we have discussed, you will be planting the new hedgerow once the existing trees have been removed.

When you receive your Planting Licence, it will include certain stipulations, including the approved hedgerow species, ensuring the new hedgerow is planted at least 0.5m back from the edge of the carriageway, and that the Church of Scientology will be responsible for maintaining the hedgerow.

Our Tree Team is aware that they will shortly receive your Planting Licence application. They will wait for confirmation from me that the existing trees, fencing, and wooden sleepers have been removed before granting your Planting Licence. Could I please ask you to update me when you have removed these items, so I can confirm that we are happy for the Planting Licence to be issued.

Kind regards,



Assistant Area Highway Manager – Eastern Area  
Economy, Infrastructure & Environment – Highways, Transport and Planning  
West Sussex County Council

**Location:** Eastern Office, Jobs Depot, Pookbourne Lane, Hickstead, West Sussex, BN6 9HD



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