

From: [REDACTED]
Cc: [REDACTED]
Subject: RE: COS Planting Licence
Date: 07 May 2025 13:02:00
Attachments: [image001.jpg](#)

Hi [REDACTED]

No problem at all; hopefully, we can catch up in person soon.

This information is extremely helpful, thank you.

[REDACTED] and I met with the Church this morning, and they have agreed to remove the trees, fencing, and wooden sleepers themselves in the coming weeks. In the meantime, they will be applying for a Planting Licence and outlining their plans in this application.

I will be sending the hedgerow recommendations to them, and they have agreed to adhere to these guidelines. Regarding planting times, I have informed them of the advised schedule for planting a deciduous hedge. However, it seems they will be planting the new hedgerow once their previous trees have been removed in the near future.

As for next steps, I will send the Church the Planting Licence link today and then wait for confirmation that they have removed their existing trees, fencing, and wooden sleepers. [REDACTED], could you please hold off on granting their Planting Licence until I confirm with you that the existing trees have been removed?

It is worth noting that the Church mentioned they might wish to install a new wooden sleeper or similar structure to prevent soil from falling into the carriageway. I believe this will be included in the Planting Licence application and will need review at that time.

This may already be stipulated in the Planting Licence, so forgive me if I am repeating information. However, we need to clearly specify the approved hedgerow species, ensure these are planted at least 0.5m back from the edge of the carriageway, and confirm that the Church will be responsible for maintaining the hedgerow moving forward.

Lastly, the Church mentioned they might wish to erect a banner across the hedgerow for their annual event in the future, which would involve installing wooden posts or a frame. I have reminded them of our position regarding the Highway Boundary permissions and that this would not fall under the Planting Licence. This will depend on their current Public Spaces Protection Order (PSPO) application with Mid Sussex District Council, but it is worth keeping on our radar.

Kind regards,

[REDACTED]
Assistant Area Highway Manager – Eastern Area
Economy, Infrastructure & Environment – Highways, Transport and Planning
West Sussex County Council

[REDACTED]



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We've launched our new website www.westsussex.gov.uk

From: [REDACTED]

Sent: 06 May 2025 15:15

To: [REDACTED]

[REDACTED]

Subject: RE: COS Planting Licence

Hi [REDACTED]

Apologies for the delay, I popped into Jobs last week in the hope of seeing you, and then unfortunately forgot to email!

I would recommend planting a mix of some of the following UK native hedgerow species for a dense, wildlife-friendly hedge:

Hawthorn (*Crataegus monogyna*), Blackthorn (*Prunus spinosa*), Hazel (*Corylus avellana*), Field Maple (*Acer campestre*), Crab Apple (*Malus sylvestris*), Dogwood (*Cornus sanguinea*), and Dog rose (*Rosa canina*). Evergreen options could include Yew (*Taxus baccata*), Holly (*Ilex aquifolium*), Wild Privet (*Ligustrum vulgare*), and Spindle (*Euonymus europaeus*).

A deciduous hedge should be planted in mid-autumn to late winter, and an evergreen hedge in autumn.

I can't remember what the Highway boundary extent was/is at this location, however, I would recommend planting a minimum of 0.5m back from the edge of the carriageway (as mentioned in point 2 of the License to Plant guidance notes).

Kind regards,

[REDACTED]

Arboriculturist
Economy, Infrastructure and Environment
Highways and Transport
West Sussex County Council

[REDACTED]

Please note that I currently work Tuesday-Friday

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From: [REDACTED]

[REDACTED] May 2025 18:24

To:

Subject: COS Planting Licence

Hi both,

██████████ and I are meeting with the Church of Scientology next Wednesday, 7th May to discuss our requirements for suitable trees/shrubbery that would be permitted under a Planting Licence, in lieu of the current Fir trees which are to be removed in due course.

We have briefly discussed this before; however, can you please update me as soon as possible ahead of this meeting regarding the acceptable tree/plant species and any other requirements you consider to be important here. The distance from the carriageway being one.

Kind regards,

██████████
Assistant Area Highway Manager – Eastern Area
Economy, Infrastructure & Environment – Highways, Transport and Planning
West Sussex County Council

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