

**From:** [REDACTED]  
**Subject:** RE: Benjamin Whiffin shared "TREE LICENCE" with you  
**Date:** 18 September 2025 15:51:00  
**Attachments:** [image007.jpg](#)  
[image008.png](#)  
[image009.png](#)  
[image010.png](#)  
[image011.png](#)  
[image012.png](#)  
[image013.png](#)

---

Hi [REDACTED]

Just to put it on your radar that the COS are chasing their planting licence, as their supplier has lead times to adhere to.

Do you have a timeframe for the licence being sent to the Church that I can give them?

Kind regards,

[REDACTED]  
Assistant Area Highway Manager – Eastern Area  
Economy, Infrastructure & Environment – Highways, Transport and Planning  
West Sussex County Council

[REDACTED]  
E-mail: [Gemma.Wallis@westsussex.gov.uk](mailto:Gemma.Wallis@westsussex.gov.uk)



Did you know you can follow West Sussex Highways on Twitter? [@WSHighways](https://twitter.com/WSHighways)

We've launched our new website [www.westsussex.gov.uk](http://www.westsussex.gov.uk)

---

**From:** [REDACTED]  
**Sent:** 18 September 2025 15:41  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: [REDACTED] shared "TREE LICENCE" with you

Hi [REDACTED]

Thank you so much for the great input on this. Its been a while since it was looked over in any great detail. I wonder if you have some time we could chat so this can be tidied up and sent out.

Kind regards

---

**From:** [REDACTED]  
**Sent:** 11 September 2025 16:57  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: [REDACTED] shared "TREE LICENCE" with you

Hi [REDACTED]

Licence in the main is fine – I have a query at clause 5 regarding the Appendix and the wording, and have piked up a couple of typos.

I see that there is nothing about not removing any soil or doing anything to interfere with the support of the rest of the highway (normal wording suggested below) which may be advisable in this instance.

*X. THE Licensee shall not remove any soil from the part of the highway to which this Consent relates or otherwise do anything which would interfere with the support given to the rest of the highway*

Also, do we want to add another section to the termination clause at 12 to allow us to remove them if they mess about and do not keep them under control? If so, normal wording is something along the lines of the following -

*Y. IF it appears to the Council at any time that any trees/shrubs to which this Licence relates are or are likely to obstruct or interfere in any way with or to be a source of danger to passage along the carriageway or any footway of the highway or to overhang the premises of any person or that any grass to which this Licence relates is not being regularly cut or mown the Council may without notice to the Licensee lop prune cut or trim such trees/shrubs as they think fit*

Finally - what are the photos for as they are not referenced anywhere in licence?

Kind regards

[REDACTED]

[REDACTED] **Lawyer | (Chartered Legal Executive)**

**Environment Team**

**Legal Services**

**West Sussex County Council**

[REDACTED]

[REDACTED]

Address: Room 202, County Hall, Chichester, West Sussex, PO19 1RQ

Whilst our offices are open we continue to work remotely. All documents should be sent electronically to the email address above.

---

**From:** [REDACTED]

**Sent:** 10 September 2025 08:05

**To:** [REDACTED]

**Cc:** [REDACTED]

**Subject:** FW: [REDACTED] shared "TREE LICENCE" with you

Morning [REDACTED]

Hope you are well.

Ben asked me to pass this by you to check if you don't mind. It's for a licence to plant in the highway which was created for me by Legal, (desperately trying to remember the chaps name who did it. It was one of the last things he did before he retired. If you know who I mean please let me know I am going nuts trying to remember ) It is usually only for trees and for the Parish or District, but this is a special for the Church of Scientology and for trees to form a hedge, which is not within the norm of the Licence, but this has been adapted.

Would you be so kind as to check it over and advise please.

Thank you

[REDACTED]

---

**From:** [REDACTED]

**Sent:** 09 September 2025 16:09

**To:** [REDACTED]

[REDACTED]

**Subject:** RE: [REDACTED] shared "TREE LICENCE" with you

H [REDACTED]

I added a comment about the girth/height condition that just needs clarifying please. Subject to you and Gemma being happy with the content and my amendments, suggest we run past Gail to ensure all is good (don't know what we normally do with these) and then issue.

Thanks

[REDACTED]

Highway Operations Manager – Eastern  
Place Services  
Highways, Planning and Transport  
West Sussex County Council

[REDACTED]

[REDACTED]

We've launched our new website [www.westsussex.gov.uk](http://www.westsussex.gov.uk)

[Report a problem with a road or pavement](#) or [raise a highways related enquiry](#)

Follow us at [@WSHighways](#)



**From:** [REDACTED]

**Sent:** 09 September 2025 15:57

**To:** [REDACTED]

[REDACTED]

**Subject:** RE: [REDACTED] shared "TREE LICENCE" with you

Hi

So is this ready to be sent out now.

[REDACTED]

**From:** [REDACTED]

**Sent:** 09 September 2025 15:49

**To:** [REDACTED]

[REDACTED]

**Subject:** [REDACTED] shared "TREE LICENCE" with you



[REDACTED]

invited you to edit a file

Hi - couldn't edit your version [REDACTED] and so saved it and added a comment and made some revisions around s [REDACTED] ays clearance. Thanks BW

[TREE LICENCE](#)



This invite will only work for you and people with existing access.



This email is generated through West Sussex County Council's use of Microsoft 365 and may contain content that is controlled by West Sussex County Council.