

MID SUSSEX DISTRICT COUNCIL

Licensing Section
Oaklands
Oaklands Road
HAYWARDS HEATH
West Sussex
RH16 1SS

Licensing Act 2003 Premises Licence PWA0364

Part 1 - Premises Details

Postal address of Premises / Ordnance Survey map reference / Description of site

Church Of Scientology

Saint Hill Manor
Saint Hill Road
East Grinstead
West Sussex
RH19 4JY

Telephone: 01342 324571

Where the Licence is time limited - the dates

Commences :- 28 October 2024

Licensable Activities authorised by the Licence and the times the Licence authorises the carrying out of Licensable Activities

A performance of dance - Indoors & Outdoors

Everyday 12:00 - 22:00

The exhibition of a film - Indoors & Outdoors

Everyday 12:00 - 22:00

A performance of live music - Indoors & Outdoors

Saturday 12:00 - 00:00

Sunday to Friday 12:00 - 23:00

Ent similar to dancing/making music - Indoors & Outdoors

Monday to Thursday 12:00 - 22:00

Friday to Sunday 12:00 - 00:00

The performance of a play - Indoors & Outdoors

Everyday 12:00 - 22:00

Any playing of recorded music - Indoors & Outdoors

Everyday 12:00 - 23:00

Sale by retail of alcohol - Indoors & Outdoors

Sunday 12:00 - 23:00

Monday to Thursday 12:00 - 23:00

Friday to Saturday 12:00 - 01:00

The opening hours of the Premises

Monday to Thursday 09:00 - 00:00

Friday to Sunday 09:00 - 01:00

Where the Licence authorises supplies of alcohol whether these are On and / or Off supplies

Alcohol is supplied for consumption **on** the Premises

Part 2

Name, (registered) Address, Telephone number and Email (where relevant) of holder of Premises Licence

Church Of Scientology Religious Education College Inc
Saint Hill Manor
Saint Hill Road
East Grinstead
West Sussex
RH19 4JY

Telephone: 01342 324571

Email: philharbour@cofsaoshuk.org

Registered number of holder of premises licence (if applicable)

Name, Address and telephone number of Designated Premises Supervisor if the Premises Licence authorises the supply of Alcohol

Mr Colin Philip Dyer
Walsh Manor
Walshes Road
Crowborough
West Sussex
TN6 3RB

Personal Licence number and Issuing Authority of Personal Licence held by Designated Premises Supervisor where the Premises Licence authorises for the supply of Alcohol

Personal Licence Reference: WEA/LN/000014699

Licensing Authority: Wealden District Council

Annex 1 - Mandatory Conditions

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

- 1 No supply of alcohol may be made under this licence:-
 - (a) At a time when there is no designated premises supervisor in respect of the premises licence; or
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2 Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
- 3
 - 1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - 2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:-
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol),
 - (ii) or drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 4 The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available. *(This condition does not apply to premises licensed for the sale of alcohol for consumption OFF the premises only)*
- 5
 - 1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - 2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

- 3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

- a) A holographic mark or
- b) An ultraviolet feature

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The responsible person must ensure that –

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Pricing Drinks

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- 1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 2) In this condition:–
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) “permitted price” is the price found by applying the formula $P = D + (D \times V)$, where:–
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty
 - (iii) were charged on the date of the sale or supply of the alcohol, and V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence:–
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence,
 - (iii) or the personal licence holder who makes or authorises a supply of alcohol under such a licence; and
 - (d) “relevant person” means in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question and
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ('the first day') would be different from the permitted price on the next day ('the second day') as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

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If the Premises Licence/Club Premises Certificate allows Exhibition of Films

The admission of persons under the age of 18 to the exhibition of films must be restricted in accordance with any recommendation of the *British Board of Film Classification*, or, where there is no such recommendation or the licensing authority has notified the holder that section 20(3)(b) of the Licensing Act 2003 applies to the film, the recommendation of the licensing authority.

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If the Premises Licence has conditions in respect of Door Supervisors

- 1) Each individual, who in accordance with a condition on the premises licence, is present at the licensed premises to carry out a security activity must:
 - a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - b) be entitled to carry out that activity by virtue of section 4 of that Act.
- 2) "security activity" means an activity to which paragraph 2(1)(a) of Schedule 2 of the Private Security Industry Act 2001 applies, and which is licensable conduct for the purposes of that Act).

Conditions consistent with the operating schedule

1. This licence is limited to 10 events per year.
2. You are required to notify the relevant health and safety enforcing authority of all upcoming events to be held within the grounds of Saint Hill Manor, 6 weeks prior to the actual event occurring detailing the nature of the event and any activities carried out on site
3. A Noise Management Plan will be submitted to the Licensing Authority for all licensable activities at the premises. It will be reviewed annually and if necessary during its term, as required.
It must be submitted to the Licensing Authority on or before the anniversary of the issue (2nd August) of the Licence.

4. Proof of Age and Challenge 18/21/25

- All cashiers/staff will be trained to require evidence of age from any person seeking to buy alcohol and appearing to the cashier to be under the age of 21. The evidence shall be photographic, such as passport or photographic driving licence or PASS approved documentation.
- Large events (over 1000) people - full risk assessments will be completed. Full liaison with Sussex Police and Professional Childcare will be appointed.

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5. Screen films from 10am - 11pm, for no more than 6 days in a calendar year.

Conditions attached after a hearing by the Licensing Committee

Plan of premises

See attached

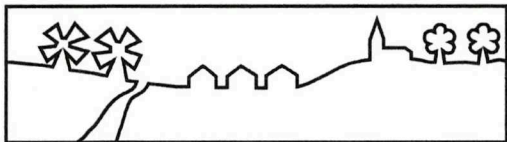
Signature of authorised officer

Lueg V. C. Corne

Date of Issue: 22 November 2024

Date printed: 22 November 2024

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Licensing Team
Oaklands
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Licensing Act 2003

Premises Licence Summary

PWA0364

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West Sussex

RH19 4JY

Registered number of holder of premises licence (if applicable)

Name of Designated Premises Supervisor where the Premises Licence authorises the supply of alcohol

Mr Colin Philip Dyer

State whether access to the Premises by children is restricted or prohibited

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69101555 KAPRM A4
Saint-Hill Manor
PW40364



09/0555/LAPR 174
Saint Hill Manor
PW A0364

Legend of Locations

A	Marquee in Bomb Field
B	Southside Gardens
C	Manor Park Gardens
D	Lake Park
E	Manor Terrace
F	Great Hall

Locations of Proposed Events

Outdoor plays	B, C, E
Indoor plays	F
Outdoor Concerts	D, E
Indoor Concerts	A, F
Award Dinners	A, F
Music	A, B, C, D, E, F
Dance	B, D, E, F

Drawn	July 5	Date	07.05.09	Crating Number	
Score	1:600@A3	Overcast		103356 / 301	A

